

**Valley Ridge Community Co-operative Annual General Meeting
2018 AGM
28 Mustang Trail
June 10, 2018**

Opening:

Valley Ridge Community Co-operative Annual General Meeting Minutes
The regular meeting of the Valley Ridge Community Co-operative was called to order at 7:00pm June 10th, 2018 at 34 Mustang Trail by Jeff Boulton.

Present

Jeff Boulton
Nicole Seefried
Yolanda & Blain Balaberda
Wade & Leahn Froehlich
Matt & Kerri Dayton
Jim Smith
Dale & Jodi Sims
Danny Ambrose
Donna Hoffman
Gil Griffen
Louis & Marlis Duff
Adam Knutson

Introductions

Adoption of Agenda

- Motion to adopt agenda: Yolanda
- Secunder: Wade

Review of the 2017 AGM minutes

Secretary: Jeff Boulton

Change:

Water Meter Readings:

Last years water meter readings from the VRCC and the City of Moose Jaw billings were a match.

To:

Water Meter Readings:

2017 VRCC Readings: 6,716m³, City Readings 7,325m³ amounted to 609m³ or 8% difference

Adoption of the 2017 Annual General Meeting Minutes

- Motion to adopt the 2017 Annual General Meeting Minutes with Amendment: Leahn
- Secunder: Matt
- The 2017 Annual General meeting minutes were adopted.

Business Arising from 2017 Minutes:

- Dale & Adam were going to do a flush of the system
- Wait to talk with the new operator; however if the operator is not in place soon, then Dale and Adam will perform a flush on the system

Review of 2017 Financial Statements:

Treasurer: Jodi Sims

- Financial Statement Discussion & Clarification
- Jodi will talk with Sheila on separating out water with the general bank account
- VRCC Fees: \$575
- Special Assessment Fee: \$100
- Water Bill Reading June 30th, 2018

- Motion to adopt the 2017 Financial Statements: Gil
- Secunder: Dale
- Financial Statement for 2017 were accepted

Bylaws Update:

Discussion of Bylaws - 2 amendments to the Bylaws arise from discussion:

17. Penalties iii:

\$1000 - \$10,000 waterline excavation without the consultation of the Board of Directors. **In the event of an emergency dealing with the waterline, all reasonable efforts are made to contact board members and the water operator prior to dealing with any work dealing with the waterline.**

17. iv.

\$100 - \$10,000 no approval requested to the Board of Directors for any new construction, fencing or building alterations **which require a permit from the RM of Moose Jaw #161 or which do not follow the design criteria document.**

Vote: 8/12 families present, which meets the 2/3 of present members
Bylaws were passed

Discussion Items:

- **Water testing update:** Nicole
 - Updates on water testing
 - Importance of daily testing
 - Water Contractor update
 - Personal liability question: Are VRCC members liable when testing water?

The VRCC has been issued a Permit to Operate the waterline. The Water Security Agency expects the VRCC to do daily water testing as per the requirements within the Permit to Operate. Members of the VRCC perform a basic water testing and record the data in a logbook. If members follow the instructions outlined in the logbook and/or watch the video tutorial on the website, members are then able to perform the basic water test. If members follow this procedure then members are not liable for performing the water testing. If the member is found negligent in performing the basic water test such as

falsifying data in the logbook then the member may be liable.

- **VRCC Comparison vs City of Moose Jaw:** Jodi
 - Review the document
 - Board will discuss with Jim and Adam to create a plan to check on a potential water leak and water meter.
 - As we progress the difference between the City Billing and VRCC Water readings will be divided up among each lot owner and billed as a separate fee. This will be done on an annual basis.
 - Fees stay the same as last year
 - Motion to keep our fees at \$575 + \$100: Gill
 - Secunder: Blain

- **Recycle asphalt** – RM does not want the road contaminated. Jeff can check with the RM about recovered asphalt
 - Check to see a subcontractor can be used.

- **Website:** <https://www.vrcc.ca>

New Business:

1. Emergency plan for phone numbers – make available to VRCC – confidential

Election of Officers:

1. Jodi Sims
2. Dale Sims
3. Nicole Seefried
4. Donna Hoffman
5. Kerri Dayton
6. Blain Barbella

- Motion for nominations to cease: Wade
- Secunder: Matt

Adjournment:

- Motion to adjourn meeting: Lehan
- Secunder: Gil